

CURRICULUM VITAE

RAJ KUMAR

House No. 02 Gali no. 4 Sikri, Ballabhgarh

Distt- Faridabad, Pin-121004 (Haryana)

Mob. No. 7466075165, 8929525091

Email: rajkumarprajapati1799@gmail.com

CAREER OBJECTIVE:-

To working an organization providing challenging task where I can use my skills and strengths in conjunction with the objective and work sincerely will full commitment in according with the organization' s goal.

ACADEMIC PROFILE:-

Examination Passed	Institute/Board/University	Year	Percentage
B.com	Dr. B.R. Ambedkar University Agra	2020	45.61%
Intermediate	Passed from UP Board Allahabad	2017	71.1%
High school	Passed from UP Board Allahabad	2015	67%

TECHNICAL SKILLS: -

- Course on Computer Concept (CCC)- NIELIT
- M-DOPP Computer Diploma (JNCSM)
- English Typing Speed 30WPM
- Music Production (Fl Studio)
- Graphics Design (Canva)
- Basic Video Editing (Filmora)

EXPERIENCE:-

- **DALJIT BHATIA & COMPANY (CA OFFICE)**

- 2 Year Experience in Data Entry
 - ❖ Start Date (15/06/2017) To (30/07/2019)

- **HS COMPUTER EDUCATION CENTRE**

- 2 Year Experience in Computer Operator
 - ❖ Start Date (01/11/2021) To (31/12/2023)

- **ECOEARTH WASTE SOLUTIONS (OFFICE)**

- 6 Months Experience in Data Entry and Graphic Design (Canva)

- ❖ Start Date (05/10/2024) To (20/05/2025)

PERSONAL PROFILE:-

Father's Name	:	Balvir Singh
Date of Birth	:	01 July 1999
Marital status	:	Un Married
Gender	:	Male
Religion	:	Hindu
Nationality	:	Indian
Language known	:	Hindi& English

HOBBIES:-

- Music

- Story writing

DECLARATION:-

I do hereby declare that information given by me in the curriculum vitae are true and correct to the best of my knowledge and belief.

Date.....

Place.....

Raj Kumar